

# Procedure and Obligations During and After your Mobility Period: Erasmus+ Short-term Doctoral Mobility 2024/2025

---

## Contents

Learning Agreement: During the Mobility.....	2
Learning Agreement: After the Mobility .....	2
Filling out the EU Survey.....	2
Contact the International Mobility Office .....	3

## Learning Agreement: During the Mobility

You can change your Learning Agreement (LA) by filling out the section “During the Mobility” if you need to make changes to your originally agreed project.

What to do:

- Download the document here: <https://sites.units.it/internationalia/it/erasmusplus-out/?file=short.html&cod=2024> . Make sure you fill out the document completely.
- Get the document signed and stamped by all involved parties.
- Send the form via email from your UniTS email account to: [outgoing.students@amm.units.it](mailto:outgoing.students@amm.units.it)

**At the end of your mobility period, you must do the following:**

## Learning Agreement: After the Mobility

Send the “After the Mobility” section of your Learning Agreement from your UniTS email account to: [outgoing.students@amm.units.it](mailto:outgoing.students@amm.units.it).

The document is available here: <https://sites.units.it/internationalia/it/erasmusplus-out/?file=short.html&cod=2024>

Double check that your completed document has the following:

- The final start and end dates of your mobility period.
- Signature and stamp of the foreign host institution.

**NB:** The host institution cannot sign and stamp the document before the end date you have indicated on the form.

## Filling out the EU Survey

Within 30 days of the mobility period end-date indicated in your financial agreement, you will receive an automatically generated email in your UniTS email account with an invitation to fill out the EU Survey. This survey is compulsory and should be filled out using the Mobility Tool platform.

You must submit the ‘After the Mobility’ section of your LA and complete the EU Survey.

If you do not complete these two actions, you may be asked to reimburse part of your Erasmus grant depending on stipulations in the financial agreement.



**UNIVERSITÀ  
DEGLI STUDI  
DI TRIESTE**

## Contact the International Mobility Office

e-mail: [outgoing.students@amm.units.it](mailto:outgoing.students@amm.units.it)

Tel: +39 040 558 7807/2914